



CAMP DELTON CLUB RULES & REGULATIONS

Updated 7-15-17

Rules and Policies for the facilities of Camp Delton Club

Welcome to Camp Delton Club. As a Club member, you are entitled to use all of the amenities that we have to offer. Guidelines for all areas of the Camp are outlined in this document. We are here for your safety and enjoyment and sincerely hope that you delight in your time here.

In an effort to preserve the natural beauty of Club property, the following Rules and Policies are in place for the use, development, and maintenance of the Club's common property, campsites and recreational facilities.

The following rules are subject to the Articles of Incorporation and the Club Bylaws. In the event there is a conflict between the Rules and the Articles of Incorporation or Bylaws, that portion of the Rules which is in conflict will be deemed invalid and the appropriate provision of the Articles of Incorporation or the Bylaws will prevail.

Rules and Policies may not be revoked or amended unless there is a vote of two-thirds or more of the Board of Directors then in office, or by a majority vote of club members in good standing. Either of these votes may take place at an annual or special meeting called for the purpose of amending these rules and policies. A proposed change or addition to the Rules and Policies must be presented in writing to the Board of Directors thirty (30) days in advance. If a special meeting is called for this purpose, a seven day notification to the Board is required.

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SECTION 1 - MEMBERSHIP

Definitions

Member: Person(s) named on the Camp Delton Club membership certificate.

Guest: Any person visiting Camp Delton Club that is not named on the membership certificate.

General Rules

1. All members and guests must sign in at the lodge when entering Camp Delton Club. If the lodge is closed, members and guests must sign in at the security gate before entering and also sign in at the lodge when it opens the next morning.
2. All vehicles, excluding mopeds and motorcycles must display a hangtag on the rear view mirror
 - Members – white tab
 - Guests – colored tag
3. Each membership entitles the member to two security gate cards with their membership. Up to two additional cards may be purchased at a cost of \$5.00 per card. Broken or inoperable cards are replaced at no charge.
4. Harmful, offensive, or illegal activities will not be tolerated. If neighboring members feel there has been an annoyance or nuisance with their property, they have the right to file a report with the office manager and to have that instance investigated. If illegal activity is suspected, the Sheriff Department may be notified.
5. Campsites cannot be designated or used by a member or guest as a legal residence.
6. As a general rule, members that stay at the campground during the season should have all mail forwarded to a post office box at a nearby post office.
7. Under no circumstances are members allowed to rent their camper to nonmembers or guests. By doing so, the member could face potential fines and/or expulsion from Camp Delton Club.
8. Members cannot be paid employees in the office of Camp Delton Club. If there is an unexpected staff vacancy, leave of absence or emergency, the Board may employ a member temporarily (during the emergency and/or leave of absence) until a non-member replacement is hired. If necessary, a member can be employed part-time to clean the bathrooms throughout the Camp.

Guest Campsites

1. Members have the option of inviting guests to the campground. Guests are able to enjoy all of the amenities the Camp has to offer.
 - a. Guest campsites are available on a first call basis for a nominal daily fee. Fees must be paid in full when the guest checks in at the Club lodge. Guest site fees are subject to change without notice.
 - b. Guest campsites must be prepaid for holiday weekends at the current rate with a 48-hour notice of cancellation for a refund.
 - c. Guest campsites cannot be reserved by a member for more than 30 continuous days and up to a maximum of 45 days in a calendar year.

- d. Guests are the sole responsibility of the member reserving the site and are liable to the Club for his/her guests' actions.
 - e. Guests must register at the Club lodge. Members are responsible for providing a gate card to their guest so access to the Camp is available after hours. If the member is not able to provide a gate card to their guest, cards are available at the lodge for a \$20.00 deposit, refundable upon its return.
 - f. Check out time for all guest campsites is 1:00 p.m. on the day of departure.
2. No more than one recreational vehicle may be located on any campsite. Tents are allowed on the same site as an RV if they are placed a minimum of 10 feet from any structure based on Wisconsin State fire codes.
 3. RVs occupying a guest site cannot exceed 27 feet in length. Authorization for larger campers must be obtained from the office manager prior to arrival.

Membership Sales

1. Any member can sell their membership in Camp Delton Club by completing a Membership for Sale form. There are two options for a membership sale:
 - a. Authorize the sales manager to sell their membership. Personal property, if any may be included in the sale. The sales price for the membership will be set by the seller. Any fees or provisions are outlined in the membership sales contract.
 - b. The member may also sell their own membership in Camp Delton Club. Any fees or provisions are outlined in the membership sales contract.

Ballot Policy

1. The Board Vice President is the nomination chair for all elections and will request volunteers for the election committee. The chair will oversee the entire election process. If that person is on the ballot, the Board President will appoint a new nomination chair.
2. The paper or electronic ballot will list the nominees along with their respective bios. The ballot will be made available no later than June 15 of each year.
3. Members that have elected to receive paper ballot, will receive a ballot by mail in accordance with the by-law requirements. The envelope shall contain the ballot(s), and the complete procedure for completing the ballots along with two envelopes for returning the completed ballot.
4. After the election has closed, the office manager will compile three lists:
 - List one will be a total number of electronic votes each nominee received.
 - List two will reflect the member sites numbers that voted electronically.
 - List three will be a current list of members in good standing that will be used to verify the paper and electronic ballots.
 - We will also verify that members did not vote both electronically and via paper ballot.
5. From the outer envelope, the committee will verify and check off the name and site number from the list provided by the office manager. The inside envelopes are removed and are placed in a separate pile. After the verification of the outer envelope, the inner envelopes are then opened and the votes are recorded and verified by each committee member.
6. The following will disqualify the online ballot:
 - a. Missing member site number
 - b. Voting for more choices than allowed

- c. Voting more than once for the same nominee
- d. Trying to change the intent of the ballot.

In addition to the above, the following will disqualify a paper ballot:

- a. A return envelope without a signature, site number, name and address
 - b. A duplicate ballot or envelope. Both are disqualified
 - c. Writing comments on the inner envelope
 - d. Putting something else in the envelope along with the ballot, i.e. a letter to the manager, a gate card, etc.
7. A computer will be available in the camp lodge for members that do not have access to online voting and wish to do so.
 8. The nomination chair will notify all elected members to the board in a timely manner.

Expulsion Policy

1. Nonpayment of Debt
 - a. All membership debt is due to Camp Delton Club no later than April 15 of each year. If a member's debt is not current by April 15, the membership will be locked out of the Club until all debt is paid in full. If all debt is not paid within 60 days (June 15), the membership may be expelled by a two-thirds (2/3) vote at a regular meeting of the Board of Directors. Written notice of the expulsion will be sent to the member from the Board Treasurer. A \$25 late fee will be added to the membership for each month the debt is not paid beginning April 16 and continuing until all debt is paid in full.
 - b. Once the membership has been expelled, the member has the right to request reconsideration of the expulsion. This request can be sent via email to the Club's office manager or mailed to Camp Delton Club within 30 days of the expulsion. The member will be given an opportunity at the next Board meeting to present his or her reasons for nonpayment of debt.
 - c. Reinstatement of Membership: Once all debt is paid in full, the membership will automatically be reinstated.
2. Noncompliance Expulsion:
 - a. Conduct Unbecoming
Rudeness or insulting behavior to Club members or Camp management will not be tolerated. This includes conduct that infringes or limits the rights of other members to enjoy Club facilities or activities; action to harm the reputation of the Club verbally or written in local or state communities, including all forms of social media.
 - b. Physical Abuse or Assault - Physical abuse or assault will not be tolerated at Camp Delton Club. The victim and/or Camp management will have the right to involve the police and press charges if necessary.
 - c. Harassment - Actions that threaten a person's body, physical safety or mental well-being or the safety or well-being of his or her family or property.
 - d. Verbal Abuse -Instances of verbal abuse by means of loud, vile, crude, demeaning, bigoted or otherwise offensive language or implied threats, however communicated.
3. Elimination of Membership Following Expulsion
 - a. When the expulsion of a membership has become final all dues, assessments and fees paid by the expelled membership shall be forfeited and they remain liable to the Club for any other unpaid balances.

- b. If the Club has acquired another person to purchase the membership, the expelled member will be reimbursed for any proceeds of the sale the Club receives, less any unpaid balance of dues, assessments and fees
- c. The personal property which remains on an expelled membership's site, which includes the trailer and personal property are subject to storage fees of \$25 per day. A lien will be placed against the personal property which must be paid prior to removal of property. Arrangements to remove personal property must be made with the Club office manager prior to removal.
- d. Failure to take possession of personal property and pay the storage fees within 30 days of the expulsion will result in abandonment. This allows the Club to dispose of the personal property at their discretion. The proceeds received, if any, will be used to satisfy the cost for storage and any other expenses associated with the storage or disposal of the personal property. Any excess funds will be paid to the State Department of Administration.

SECTION 2 – CAMPGROUNDS AND CAMPSITES

General Rules

1. Quiet time shall be observed from 11:00 p.m. through 8:00 a.m.
2. The speed limit on all roads in the campground is 10 miles per hour.
3. The office and grounds managers have the authority to move any member's equipment and belongings without notice and without liability if there is an emergency, however, neither the managers nor the Club has the duty or obligation to do so.
4. The discharge of fireworks and firearms in the campground is strictly prohibited. Camp Delton Club strictly forbids anyone within the campground to carry loaded firearms. Anyone transporting a hunting firearm must comply with state regulations by having the firearm in a protective case when in Camp. No firearm can be concealed at any time.
5. Minor children under the age of 18 are not allowed to occupy a campsite without adult supervision.
6. Minor children under the age of 18 are restricted to the general area of their campsite after 11:00 p.m. unless under direct supervision of an adult in the common areas of the campground. In all cases, the member is responsible for the conduct of their minor children.
7. Members or guests are not allowed to park a vehicle, trailer or anything else that belongs to him/her on another members' site without written permission from that member. This information needs to be on file in the office. The same applies to guest sites. The office or grounds manager must grant permission for each specific time period involved.

Getting Around the Campground

1. Bicycling, roller blading, skateboarding and riding scooters is done at your own risk while in the campground. Camp Delton Club cannot be held liable for accidents and injuries. We strongly encourage anyone that participates in these activities to wear a bike helmet.
2. No skateboards, roller blades, roller skates, or stand-up scooters may be ridden in the following areas:
 - a. On the road between Dells Village and the lodge
 - b. On the hill between Dells Village and Wilderness Village
 - c. On the hill in the lake access loop in Wilderness where posted
 - d. Over the speed bumps located throughout the Camp or on the entrance driveway into the Camp
 - e. On the basketball court
3. Skateboards, roller blades, roller skates, or stand-up scooters may be ridden on all other paved roads. Use of any of these modes of transportation is done at the member's or guest's own risk.
4. Gasoline powered stand-up scooters, pocket bikes, dirt bikes, and mini bikes are not allowed in Camp Delton Club.
5. All modes of transportation including skateboards, roller blades, roller skates, and stand-up scooters must obey the 10 MPH speed limit.
6. Mopeds are allowed in Camp Delton Club. Mopeds must be licensed, insured, properly muffled and operated by a licensed driver. Conditions for driving in camp include observing the 10 mile per hour speed limit, obeying all traffic signs, and prudent operation.
 - In order to ride double on a moped, the moped must be at least 80cc. The rider must be able to reach the footrests when riding. Any passenger under the age of 18 must wear a helmet.
7. Golf carts are currently not allowed at Camp Delton Club.

Club Lodge

1. During club activities for children the child/children must be accompanied by a parent or guardian. This person must be at least 18 years of age.
2. Smoking is prohibited inside or around the lodge on the both levels and within 15 feet of the building. This includes the pool deck.
3. Children under the age of 10 are not allowed in the lodge unless accompanied by someone 12 years or older.
4. All signs, billboards, and advertising of any kind with commercial intentions are prohibited, except at the lodge if the office manager has approved.

Commercial Activities

1. Commercial use or rental of a campsite is prohibited. Members are allowed to let family and friends the use of his/her campsite providing the member notifies the Camp lodge and authorizes the use of their campsite. Members are responsible for any actions of their guests.
2. Commercial products for fund raising purposes is not allowed within the campground with the exception of the Activities Committee. This committee may hold a product sale or party for the sale of items where all proceeds are allocated to the activities fund.
3. If a member would like to advertise items for sale, they are allowed to place a photo or flyer on the bulletin board in the lodge.

Swimming Pool

1. Pool operating hours are 10:00 a.m. – 10:00 p.m. on a daily basis beginning Memorial Day weekend. The pool will remain open through at least Labor Day and possibly longer based on weather conditions.
2. No children under the age of 14 are allowed in the pool unless accompanied by an adult over the age of 18.
3. Smoking is prohibited in the pool or decks surrounding the pool.
4. No running, pushing or shoving in the pool area.
5. Glass containers of any kind are not allowed in the pool area.
6. Food is not allowed in the pool area. Only plastic beverages are allowed.
7. Pets are not allowed in pool area.
8. Disposable diapers are not allowed in either pool. Approved swim diapers must be used for all children that are not toilet trained.
9. Proper swim attire must be worn in the pool.
10. Do not enter the pool if you have a communicable disease or an open cut.
11. Shower before entering the pool.
12. Adult swim takes place daily from 4:00 – 6:00 p.m. Children under the age of 18 are not allowed in the main pool during these hours.

Potential Fines

Pool notices and signs are posted throughout the pool area and at each entrance. Violation of these rules will result in disciplinary action including suspension of pool privileges.

Fines up to a maximum of \$500 may also apply depending on the violation. When a violation occurs that results in an expenditure to the Club for pool maintenance, the member(s) will be held accountable for the cost. Members are accountable for their guests.

Pavilion Usage Requirements

The pavilion is available for use by Club members. All members using the Pavilion will be required to complete a form and sign an insurance waiver. The pavilion form are available at the Club lodge.

1. All guests must register at the Club lodge and will receive a guest day pass. Guests must adhere to the Rules and Regulations of Camp Delton Club.
2. Reservations must be made at least one week in advance of event and provides the approximate number of guests.
3. Reservations must not interfere with Camp Delton Club Activities Committee events.
4. Reservations are not allowed on holiday weekends - Memorial Day, Fourth of July or the closest weekend to that date, and Labor Day weekend.
5. Alcoholic beverages are not allowed to be served to minors at a member's event.
6. A deposit of \$100.00 is required and will be returned upon inspection of the pavilion by the office manager.
7. All clean up and damage is the member's responsibility.
8. The member reserving the pavilion is required to sign a waiver of insurance liability.
9. Conditions for using the pavilion are subject to change at any time by the Board of Directors.

Watercraft and Piers

1. The Club-owned piers at the bottom of the stairs in Overlook and Wilderness are provided for the use of club members. Docking a boat for the summer at the pier in Wilderness is on a first come/first serve bases. Members must sign a storage agreement form and be assigned a spot on the pier prior to docking their boat.
2. From Memorial Day (last Monday in May)– Labor Day (first Monday in September), boats and canoes, along with their trailers may be stored on a member's site, as long as the member is in camp. They must be stored at one of the club storage areas when a member is not onsite.

3. Each individual storage site is limited to one (1) recreational item.
4. Site numbers must be visible on any boat or canoe, which is in the water, tied to the pier or in the boat area. If boats are on trailers and are in one of the storage areas, the site number must be visible on either the boat, canoe, or the boat trailer.
5. If your camper is closed for the season, boats, canoes and trailers may be stored on the owner's site from Labor Day (first Monday in September) to Memorial Day (last Monday in May) whether or not the member is or is not onsite. Boats, canoes and trailers cannot be stored on another member's site without written permission of that member. Written permission must be filed in office.

Potential Fines

Members who violate the Memorial Day (last Monday in May)– Labor Day (first Monday in September) rule for keeping boats, canoes, etc. on their site, will be subject to a \$50 fine which is levied every 14 days up to a maximum of \$500.

Motor Vehicles

1. All motor vehicles, including motorcycles and mopeds, must be licensed, insured, properly muffled and operated by a licensed driver. Conditions for driving in camp include observing the 10 mile per hour speed limit, obeying all traffic signs and prudent operation.
2. Inoperable motor vehicles may not be brought into the campground. If any motor vehicle becomes inoperable while in the campground, the owner must make arrangements to have it removed.
3. No one may park or store a vehicle on their site from April 15 – October 15 when the member is not onsite. If the member does not comply, the vehicle will be towed at the member's expense.
4. All motor vehicles operating in Camp Delton are governed by the State of Wisconsin Department of Transportation regulations.

SECTION 3 – STRUCTURES and GROUNDS

The following information provides a description of allowable changes, alterations and improvements that a member can make to his/her site. Any changes, alterations or improvements must follow the current rules and regulations of Camp Delton Club. Any change a member makes to his/her site that are not in compliance with the Camp Rules and Regulations is considered a violation. The member will be responsible for the removal of the structure or alteration to the site and returning the site to the original condition. Failure to do so constitutes a violation of the Club Rules and Regulations and is subject to potential fines.

General Rules

1. No campsite alteration or additions may be made without the prior written approval of the Grounds manager. A Building and Grounds form can be obtained from the Club office. Approval from the Camp is valid for one (1) year from the approval date on form.
2. Anti-siphon valves must be in use anytime the water is in use. If a member does not have the anti-siphon valve in place when their water is on, the grounds manager will purchase and install the valve which will be billed back to the member.
3. Members must have the regulation Camp Delton sign with name and site number posted outside of their camper. All signage must be visible from the roadway in the event the fire department or police need to find a certain camp site. Signage is not allowed in camper windows.
4. No more than one recreational vehicle may be located on any campsite at one time. A tent may also be allowed with R.V.
5. From the water connection to the member's camper and from the electrical connector to the member's camper is the responsibility of the member if there are issues, problems or repairs. Camp Delton is responsible for any type of repair up to and ending at the meter pedestal.
6. Due to liability, the office or grounds manager will no longer be able to enter a camper for purposes of turning on the heat or air conditioning.
7. Any trailer located other than on an established pad must be approved by the grounds manager.
8. Truck campers that has been removed from the truck bed are not permitted on any campsite.
9. Travel trailers that exceed the size in accordance with R.V.I.A. guidelines, (currently 400 sq. ft. measured outside bottom hitch excluded) cannot be located on a campsite.
10. All factory installed hitches (tongues) and wheels must remain attached to units.
11. Commercial "For Sale" signs are not allowed
12. Whirlpool baths and hot tubs are not allowed in or on a campsite.
13. Access to all campsites must be on established roads only.
14. It is the members responsibility, during the winter months, to arrange for excess snow removal from the roofs of their add-a-room, decks and campers.
15. A member's site must be cleaned and presentable by Memorial Day weekend, normally the last weekend in May. This includes:
 - Raking and bagging leaves and pine needles. Leaves and pine needles must be placed in clear plastic bags and left by roadway for pick-up.
 - Removal of any trash and/or unused broken furniture and other materials that are sometimes left behind a member's camper.
 - Washing the outside of the camper to remove any green moss, dirt, etc.

- a. If a member does not comply with clean-up by Memorial Day they will receive a written notice from the Club. In addition, the operations crew, or a person specified by the Board of Directors, will do the clean-up and bill the member.
16. From October 15 – April 15 campsites cannot be occupied more than 45 days total and not to exceed 14 consecutive days at a time.
17. All garbage, litter, and other waste materials must be placed in containers designated for this purpose. All waste containers are located near the maintenance shed. Both recycle and regular bins are available.
18. From April 15 – October 15, leaves must be placed in clear bags and placed by the roadway. The grounds crew will pick up and dispose of. Please do not place any other garbage in these bags.
19. Split rail fencing is the only type allowed in the campground. Fence must be 2-rail construction and finished height may not exceed 4 feet. Allowable colors for fencing are:
 - Clear Stain
 - Color-tinted dark brown, green, redwood or natural cedarPainting is not allowed on fencing within the Camp
20. The land that Camp Delton sits on is owned by all members of the Club. Each campsite is marked with clarification boundary markers to signify each member's area. Boundary markers are not to be damaged, defaced, moved or destroyed.
21. Fencing placed on a boundary line must have the written consent (and placed in member's file in the office) of the adjacent member/members before fencing can be installed. If a section of fence is in need of repair, it must be repaired or removed.
22. No structure or object may be placed or maintained within 5 feet of a campsite boundary line or road edge without the written consent of the adjacent member/members. Approval must be given by the Grounds manager and must be requested in writing.
23. All access roads are to be kept free of any obstruction at all times.
24. No open fires of any kind are permitted on a campsite except within the confines of an above ground fire ring. Placement of fire rings/pits on individual sites must be approved by the grounds manager. All such fires must be attended at all times and thoroughly extinguished upon completion of use. Leaves may not be burned at any time." Fires are permitted from October 15 – April 15 provided the member has a minimum of five gallons of water near the fire.
25. No poured concrete footings or masonry foundations are allowed for add-a-rooms or decks. Pre-cast patio blocks are acceptable.
26. No permanent structures are allowed in Camp Delton, except for Camp buildings.
27. Fiberglass awnings are allowed on decks. Metal roofs are also allowed on campers and decks. The metal roof color should coordinate with the color of the camper.

28. To keep each camper looking finished, we highly recommend that skirting be placed around the camper and decks. The skirting color should coordinate with the color of the camper.
29. Off deck screen enclosures are limited to 150 square feet.
30. Sheds. Each campsite is allowed one shed structure. Sizing, structure types and color options are available from the Club office. Any deviations from the size, structure type or color must be approved in advance by the grounds manager. It is the member's responsibility to obtain any required Lake Delton or State of Wisconsin building permits for this.

Add-a-rooms, decks and screened-in enclosures

1. No campsite alteration or additions may be made without the prior written approval of the Grounds manager. A Building and Grounds form can be obtained from the Club office. Once Camp approval is given, the member is responsible for any other permits needed as designated by Lake Delton Village or the State of Wisconsin. Approval from the Camp is valid for one (1) year based on form date.
2. If a camper has an add-a-room, deck and screen-in enclosure – the total square footage for all three on a camp site is limited to no more than 360 square feet.
3. The total square footage of all add-a-rooms and decks cannot exceed a total of 360 square feet per camper. Windows are permitted on all add-a-rooms
4. The total length of any deck cannot exceed the total length of the camper and are limited to no more than 360 square feet. If railings are used, they may not be more than 36 inches high. If you have more than three steps leading off of your deck or add-a-room, Chapter 69 requires that handrails are placed on each side of the steps. Allowable colors for decks and railings are:
 - Clear Stain
 - Color-tinted dark brown, green, redwood or natural cedar
 - Any deviations from the above colors must be approved by the grounds crew
 - Painting is not allowed on decks or hand rails within the Camp.
5. Screened-In enclosures cannot exceed the length of the camper and cannot exceed 360 square feet.

Trees

1. All trees on Camp Delton Club property are the responsibility of the Club. The grounds crew will determine which trees within the Camp need to be taken down.
2. If a member has a tree on their property that poses a hazard to them, the member has a right to remove if permission has been given by the grounds manager. Camp Delton will not be held liable for any tree removal that is done by individual members.
3. There will be a fine of \$100 for any tree removed from Camp Delton property without proper authorization.
4. Live trees can be removed from a camp site if necessary to place a new camper, deck or add-a-room. Members are responsible for payment on live tree removal.

- A fee of \$25.00 per live tree removed is required for the Camp 'Green Fund if a member is cutting down trees to make room for a new camper, deck or add-a-room. This money will be used for trees and/or bushes in and around the camp.

Planting Trees, Flowers and Shrubs on site boundaries

1. Planting trees and shrubs on individual campsite is permissible. Any flowers or planting used to provide a border must adhere to site boundaries. If planting is near or on the site boundary, approval from any affected member sites will need to provide written permission. Prior to digging, the grounds manager must be consulted for clearance of underground utilities.

Pets

1. Pet enclosure not allowed to be placed within 12 feet of a boundary line without prior written of the affected member. The written approval must be filed in the Club office. Enclosures may not exceed 72 sq. ft. in coverage, nor be higher than 3.5 feet. Pet enclosures must be cleaned daily.
2. The total number of pets is limited to three (3) per site. Pets shall be leashed at all times and in total control by the owner. Camp Delton Club management has the right to have dangerous or offensive pets removed from the campground.
 - Three (3) complaints against a member shall constitute a violation. A \$50.00 fine shall be imposed for the second offense and/or any subsequent offenses of this rule.
3. Horses and other livestock on campsites is strictly prohibited.
4. Pets are not allowed in camp restrooms.
5. Pet owners are required to clean up after their pets. There are pet refuge containers located around the Camp which should be used for this purpose.

SECTION 4 - POLICIES

Board of Directors

1. The consumption of alcoholic beverages at all Board Meetings is prohibited.
2. All board members must notify the Board president if they cannot attend a Board meeting.
3. If any Board member misses two (2) consecutive meetings without notifying the Board president, he/she may be dismissed from the Board. A special election would be held to replace the Board member.
4. The president, vice president, secretary and treasurer considered the executive committee for the Board.
5. Board members will not be paid compensation.

6. Members who do not yield to the chairperson during a Board meeting can be considered out of order. If there is a second warning, the member can be fined \$25.00.
 - If the offending member continues to disrupt the meeting, he/she can be asked to leave the meeting. Any fines for this offense must be paid in full before the start of the next camping season or the member's gate card will be deactivated.

Complaints or Violations

To promote open communication, as soon as the Club management or board member becomes aware of a violation or misconduct and/or a complaint, they should act on it as soon as possible. Members can obtain a complaint form from the office. Once the form is completed, it can be submitted to the office manager who will then provide to the proper Board member.

1. If a member issues a complaint about another member
 - a. Gather the facts from the member filing the complaint
 - b. Gather the facts from the member the complaint is filed against.
 - c. The Board member(s) must make a decision whether to issue a warning. Upon discussion with both parties a decision must be issued within 14 days.
 - d. If either of the members involved does not agree with the decision, they must submit a written appeal within 30 days of receipt. The Board of Directors will review at the next board meeting and make a decision about the issue.
2. If a member issues a complaint about a camp issue
 - a. Gather the facts about the problem/complaint. The Board members will discuss the problem as soon as possible based on severity.
 - b. The Board will respond to the member within 14 days of the complaint to either let them know of the resolution or if the problem will require more time.
3. If a member issues a complaint about a Club staff person
 - a. A written complaint should be filed with the personnel director for the Board.
 - b. The personnel director will address the issue with the staff person involved and will work on a resolution. In some cases, the personal director may discuss with other members of the Board. The personnel director will provide a response to the member filing the complaint within 30 days.
4. For any complaints and/or violations, the following procedures should be followed:
 - a. A copy of the complaint should be placed in the members file
 - b. A copy of the complaint should be provided to each Board member
 - c. A copy of all responses should be provided to all parties involved
 - d. Written documentation of all violations or complaints of the incident, along with any penalties or fines imposed must be dated and filed in the member's folder.

Enforcement of Rules

The Office Manager and Grounds Manager are hired by the Board of Directors. These two individuals, along with the Board of Directors have the responsibility to enforce our club rules and regulations to all members and their guests.

Voted and accepted by Membership July 15, 2017